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**LEADERSHIP  
TRAINING**  
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**WHO SHOULD ATTEND?**

- Current leaders
- New leaders
- HR professionals
- Team leaders seeking a unified focus
- Young professionals
- Go-getters who want to lead

**REGISTER**

[Discounts apply to multiple attendees.]

<https://first-sun-eap-ticketleap.com>

**CAN'T ATTEND? WE'LL VISIT YOUR LEADERS ON-SITE!**

Get a quote for your private training.  
Email [Nancy.Grunnet@firstsuneap.com](mailto:Nancy.Grunnet@firstsuneap.com)

**LEAD WITH  
CONFIDENCE.**

When you enhance your performance as a leader, you learn to better motivate your team and produce better results for your organization. Bring out the best in you and your employees when you attend our 2020 leadership training workshops.

**SHARPEN YOUR SKILLS.**

**GO BACK TO WORK READY TO:**

- ◆ Apply real-world techniques
- ◆ Gain influence with your team
- ◆ Accurately assess and respond to needs
- ◆ Provide constructive feedback
- ◆ Quickly address unprofessional behavior and conflict



**MAY  
12**  
COLUMBIA, SC

**SEPT.  
16**  
GREER, SC

**TRANSITION TO LEADERSHIP:  
HOW TO GAIN RESPECT AND KNOW WHAT TO DO IN YOUR FIRST YEAR**

As a new leader, return to work with a transition plan to implement within the first year of your new position. The plan will help you clarify your leadership role, strengthen professional relationships and meet your objectives.

**WALK AWAY** positioned squarely on the path toward success!

- Learn the four things all new leaders worry about
- Understand your new role
- Gain respect by appropriately using your authority
- Create a personalized transition plan for your first year



**CORE MANAGER AND SUPERVISOR SKILLS:  
ASSESS NEEDS, RESPOND TO PROBLEM BEHAVIOR AND PUSH FOR MORE**

You will return to work with a better understanding of when and how to address problematic employee behaviors and performance concerns. Walk away with real-world strategies to develop better relationships and motivate each unique individual on your team.

**WALK AWAY** with the core fundamental skills leaders need every day.

- Understand the real role managers and supervisors play
- Learn how to assess the needs of individuals on your team
- Learn how to conduct effective one on ones
- Gain skills in feedback and coaching for success
- Push further and focus on the future with strategic task delegation

LEARN MORE AT OUR TRAINING WORKSHOP PAGE:



[HTTP://BIT.LY/2020LEADERTRAININGS](http://bit.ly/2020leadertrainings)



**MAY  
19**  
COLUMBIA, SC

**SEPT.  
30**  
GREER, SC

**COMMUNICATION SKILLS FOR MANAGERS AND SUPERVISORS:  
CLARITY, ALIGNMENT AND PERSONALIZED MOTIVATION FOR YOUR TEAM**

Learn how to provide clear and concise team communications to keep your team on track during times of transition. You'll take the Myers-Briggs assessment and explore how it and similar tools can be used to improve interpersonal relationships and aid in team development. You'll learn a positive and fun way to conduct a post-mortem review and learn from overarching mistakes and lessons learned.

**WALK AWAY** with strategies to leverage information and align individuals for team and organizational success.

- Set the tone for your team
- Ensure clarity and provide direction
- Assess each individual's unique style
- Learn from mistakes
- Motivate and support
- Prevent conflict



**MANAGER AND SUPERVISOR TOUGH STUFF:  
PROBLEM EMPLOYEES, CHANGE AND CONFLICT**

Return with a model to address problematic behaviors or performance concerns. You'll know how to work through times of change and develop a protocol your team can use during a conflict to move past personal upheaval and focus on team goals and objectives.

**WALK AWAY** equipped with real-world strategies for tough workplace scenarios.

- Apply techniques on how to handle unprofessional behaviors
- Learn how to manage those who bring personal problems to work
- Know what to do in times of crisis
- Manage through change and transition
- Understand how to prevent the likelihood of conflict
- Know when to step in when conflict occurs and how to address it